

SOUTH CENTRAL REGIONAL AIRPORT AGENCY

Meeting of the Board

June 30, 2014 - 6:00 p.m.

Oskaloosa City Council Chambers

220 South Market Street

Oskaloosa, Iowa

Agenda

1. Call to Order
2. Approval of the February 25, 2014 minutes
3. Call to the public (limited to 3 minutes per person)
4. Update on Federal Aviation Planning Studies
5. Resolution No. 11 entitled, "Approving and Directing the Submittal of the Airport Layout Plan to the Federal Aviation Authority on Behalf of the South Central Regional Airport Agency"
6. Requests for future agenda items by the Board or staff
7. Adjourn

ITEM NO: 2

SUBJECT: Approval of the February 25, 2014 meeting minutes

DATE: June 30, 2014

BACKGROUND: Staff has prepared meeting minutes to reflect the general discussion and action items associated with the specific meeting referenced.

ATTACHMENTS: Minutes

REPORT PREPARED BY: Staff

RECOMMENDED ACTION: Approve the minutes

South Central Regional Airport Agency
Meeting Minutes
Tuesday, February 25, 2014

Committee Members Present: David Barnes, Pamela Blomgren, James Hansen, Donna Smith, Steve Van Weelden and Joe Warrick.

SCRAA Staff Present: Mike Nardini, Pella City Administrator and Michael Schrock Jr., Oskaloosa City Manager.

Meeting called to order by Chairman Hansen at 6:00 p.m. in the Pella Public Safety Complex, 614 Main Street, Pella, IA.

It was moved by Barnes, seconded by Warrick to approve the November 21, 2013 minutes. Motion carried 6-0.

Chairman Hansen opened the call to the public. Comments and questions were received from five members of the public for a maximum of three minutes each.

It was moved by Blomgren, seconded by Smith to approve the resolution entitled, "RESOLUTION APPOINTING OFFICER POSITIONS FOR FISCAL YEAR 2014-15". Motion carried 6-0.

It was moved by Blomgren, seconded by Smith to approve the resolution entitled, "RESOLUTION APPROVING SNYDER & ASSOCIATES' SUB-CONTRACT AGREEMENT WITH DE WILD GRANT RECKERT AND ASSOCIATES". Motion carried 6-0.

It was moved by Blomgren, seconded by Smith to approve the resolution entitled, "RESOLUTION APPROVING FISCAL YEAR 2014-15 BUDGET AND AUTHORIZING SUBMITTAL TO THE CITY OF OSKALOOSA AND THE CITY OF PELLA". Motion carried 6-0.

Jerry Searle provided an update on the Federal Aviation Planning Studies.

Mike Nardini gave an update on the Agency's public entity insurance renewal.

The time and date for the next quarterly meeting is yet to be determined.

It was moved by Barnes, seconded by Blomgren to adjourn. Motion carried 6-0.

The meeting adjourned at 6:52 p.m.

Minutes prepared by Mike Nardini

ITEM NO: 5

SUBJECT: Approving and Directing the Submittal of the Airport Layout Plan (ALP) to the Federal Aviation Authority (FAA) on Behalf of the South Central Regional Airport Agency (SCRAA)

DATE: June 30, 2014

BACKGROUND: Jerry Searle of De Wild Grant Reckert and Associates (DGR) was previously directed to complete the necessary work associated with the Airport Master Plan by the SCRAA Board in 2013. As part of that Master Plan, an ALP must also be created, evaluated and submitted to the FAA for concurrence and ultimately, approval. Mr. Searle is seeking SCRAA approval of the proposed ALP as well as direction to submit the necessary documentation to the FAA for their review, consideration and comment.

ATTACHMENTS: Resolution

REPORT PREPARED BY: Staff

RECOMMENDED ACTION: Approve the Resolution

RESOLUTION NO. 11

RESOLUTION APPROVING AND DIRECTING THE SUBMITTAL OF THE AIRPORT
LAYOUT PLAN TO THE FEDERAL AVIATION ADMINISTRATION ON BEHALF OF THE
SOUTH CENTRAL REGIONAL AIRPORT AGENCY

WHEREAS, the South Central Regional Airport Agency (SCRAA) is pursuing the necessary studies to complete a shared regional airport with the assistance of De Wild Grant Reckert and Associates (DGR); and

WHEREAS, as part of the ongoing study process, the SCRAA has developed a draft Airport Layout Plan (ALP) for submittal and consideration by the Federal Aviation Administration (FAA); and

WHEREAS, the SCRAA has reviewed the draft ALP and is ready to submit the document to the FAA;

NOW, THEREFORE, it is hereby resolved by the Board of the SCRAA, that DGR is authorized and directed to submit the ALP to the FAA for consideration on behalf of the SCRAA.

Passed and approved this 30th day of June, 2014

Jim Hansen, Board Chairman

ATTEST:

Joe Warrick, Secretary/Treasurer