

## NOTICE TO AIRPORT CONSULTANTS

The South Central Regional Airport Agency (Sponsor) is hereby soliciting Statement of Qualifications from consultants for airfield development projects that are anticipated to occur within the next five years at the South Central Regional Airport located in Mahaska County, Iowa. Subject to receipt of Federal funding and/or State funding, these projects may include the following:

1. Acquire a sufficient property interest in 582 acres for the purpose of developing a new regional general aviation airport.
2. Construct an Airport Entrance Road from 220<sup>th</sup> Street. Constructing the new airport will require the disconnecting of 220<sup>th</sup> Street which is part of this Airport Entrance Road project.
3. Construct rough grading and storm water drainage infrastructure for Primary Runway 14/32, full-length Parallel Taxiway to Primary Runway 14/32, and Terminal Area.
4. Construct Primary Runway 14/32 (6,700' x 100') complete with high-intensity runway edge and threshold lights, airfield guidance signs, Precision Approach Path Indicators (PAPIs), Runway End Identifier Lights (REILs), primary lighted wind cone, rotating beacon, Automated Weather Observing System (AWOS)
5. Construct full-length parallel taxiway, 35' wide, to serve Primary Runway 14/32 complete with taxiway edge lights and airfield guidance signs.
6. Construct Terminal Apron (800' x 200') to accommodate itinerant aircraft.
7. Construct taxilanes to T-hangars and Hangars.
8. Construct vehicle access from Iowa Highway 163 via 220th Street to the terminal building and aircraft storage facilities.
9. Construct Terminal Building.
10. Construct Fixed Based Operator (FBO) maintenance facility.
11. Construct aircraft storage facilities.
12. Install above ground fuel storage tanks (Jet A, 100 LL) and equipment.
13. Construct water, sanitary sewer, electrical, and communication services.
14. Remove trees and other obstructions.
15. Install perimeter and security fencing.
16. Plant trees to screen terminal area development from adjacent properties that are potentially eligible for listing on the National Register of Historic Places.
17. Rough grade Crosswind Runway 10/28 (4,380' x 120'). Note paving and lighting of Runway 10/28 anticipated in 10 plus years.
18. Install an approach light system on Runway 32.

19. Assist in providing documentation for the closure of the existing Pella Municipal (PEA) and Oskaloosa Municipal (OOA) Airports, disposing of airport assets and converting existing sites to non-aeronautical uses.

These projects have been developed from the Sponsor's Airport Capital Improvement Plan (CIP). A copy of each project CIP Data Sheet will be made available upon request. These CIP Data Sheets have been prepared with assistance from Snyder & Associates.

### **Services Requested**

The services to be provided may include, but are not limited to, land acquisition/real estate services, preliminary design, final design, bidding, construction observation, and incidental special services such as geotechnical/subsurface investigations and topographic surveying.

### **Selection Process**

A qualification based selection process conforming to FAA Advisory Circular 150/5100-14E *Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects* will be utilized to select a consultant. Fee information will not be considered in the selection process and shall not be submitted with the Statement. Fees will be negotiated for projects as federal and/or state funds become available.

From the Statements, consultants will be rated by a selection committee. The selection criteria and the weight given to each is as follows:

1. Capability to perform all aspects of the projects (15%) – qualifications of prime firm (sub-consultants, if any);
2. Relevant experience of key personnel from prime firm (sub-consultants, if any) and role (15%);
3. Knowledge of FAA standards, policies, and procedures (15%).
4. Knowledge of procedures and experience with land acquisition for public airports (15%).
5. Recent experience with comparable projects at similarly-sized airports (15%).
6. History of meeting schedules and staying within budget (10%); and
7. Understanding of the project's potential challenges and Sponsor's concerns (15%).

The Sponsor intends to select the most qualified firm directly from submittals but reserves the option to short list up to three of the highest rated firms and perform phone, informal, and/or formal interviews.

### **Federal Requirements**

The contract(s) between the Sponsor and the selected consultant will be subject to all applicable Federal Rules and Regulations, including but not necessarily limited to the following:

- Title VI of the Civil Rights Act of 1964
- Section 520 of the Airport and Airway Improvement Act of 1982
- 2 CFR Part 180 – OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Non-procurement)
- 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 CFR Part 1200 – Non-procurement Suspension and Debarment
- 48 CFR Part 31 – Contract Cost Principles and Procedures
- 49 CFR Part 18 – Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
- 49 CFR Part 20 – New Restrictions on Lobbying

- 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation (Effectuation of Title VI of the Civil Rights Act of 1964)
- 49 CFR Part 26 – Participation by Disadvantage Business Enterprises in Department of Transportation Financial Assistance Programs
- 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries that deny Procurement Market Access to U.S. Contractors

**Statement Format/Requirements**

Statements must be concise and contain no more than twenty-eight (28) pages of material (14 sheets of paper, double sided). This excludes the front and back covers, the two-page cover letter (1 sheet of paper, double sided), table of contents, section dividers, and resumes.

**Submittal Process**

Consultants must submit eight (8) hard copies of their Statement to the following person:

South Central Regional Airport Agency  
Attn: Jim Hansen, Chair  
825 Broadway Street  
Pella, IA 50219

All statements must be received by 3:00 p.m. on August 4, 2017. Statements received after this deadline will not be considered. The Sponsor reserves the right to reject any and/or all Statements. Submittals will become property of the Sponsor.